

SOUTH BUCKS DISTRICT COUNCIL

Council - 15 November 2017

Present: Councillors D Anthony, R Bagge, P Bastiman, M Bezzant, M Bradford, D Dhillon, T Egleton, B Gibbs, L Hazell, P Hogan, G Hollis, J Jordan, M Lewis, J Lowen-Cooper, Dr W Matthews, N Naylor, D Pepler, J Read, R Reed, R Sangster, D Saunders, D Smith and L Sullivan

Apologies: Councillors S Chhokar, P Griffin, B Harding, P Kelly and G Sandy

36. CHIEF CONSTABLE'S ANNUAL PRESENTATION

The Chairman welcomed Francis Habgood, Chief Constable of Thames Valley Police, and Superintendent Vince Grey Local Policing Area Commander to the meeting. Francis Habgood was appointed Chief Constable of Thames Valley Police in April 2015, and Vince Grey had recently been appointed the Policing Area Commander for Chiltern and South Buckinghamshire. Apologies for the meeting were received from Anthony Stansfeld, the Thames Valley Police & Crime Commissioner.

A video was shown highlighting the achievements of Thames Valley Police over the past year, and the Chief Constable gave a presentation to Members covering the following key themes:

- Thames Valley Police's commitment: working together to make communities safer
- Examples of what Thames Valley Police had done and would be doing to keep people safe and bring offenders to justice
- Examples of how the police were working with other partners to build strong and more resilient communities
- Examples of how technology was being used to provide a modern police force which meets the needs of communities
- Operational priorities for 2017/18

The Chief Constable's presentation also covered a number of slides sent by Anthony Stansfeld, the Thames Valley Police & Crime Commissioner, including the Crime Performance Headlines for 2016/17 and the Police & Crime Commissioner's Strategic Priorities for 2017-21.

During the question and answer session that ensued, a number of issues were clarified/explained by the Chief Constable and the Local Policing Area Commander. This included clarification on the number of reports of modern slavery in South Bucks and the number of prosecutions that had resulted.

In response to a concern raised regarding what was being done to tackle trespasses, unauthorised incursions and encampments on public and privately owned land, the Chief Constable updated Members on the work being done with partners to deal with this issue. This included the creation of a Memorandum of Understanding with partners which would set out points of contact and areas of responsibilities.

Following a question regarding how long it takes for the police to attend an incident, during rush hour, when travelling from Taplow to Amersham to attend, the Chief Constable explained that there were police officers based on the streets who could respond. The Chief Constable reassured Members that response times were monitored to ensure that they were keeping up with standards.

With regards to the issue of co-locating, the Chief Constable updated members with the work being done to enable officers to work remotely from partner locations in the future.

Following a concern raised regarding the closing of Iver Police Station and the subsequent reduction of Constables and PCSOs in Iver, the Chief Constable explained that the change in the number of Constables and PCSOs was due to change in the operating model. Having set out the rationale behind the change in the operating model, the Chief Constable reassured Members that the changes still involved a commitment to neighbourhood policing. He further advised that the closing of Iver Police Station had nothing to do with the new operating model.

In response to a question regarding the amount of time it was taking to answer 101 calls, the Chief Constable explained that due to the increase in the number of both emergency and non-emergency calls and the need to prioritise emergency calls, the time taken to answer non-emergency calls had slightly increased. The Chief Constable assured Members that work was being carried to improve the situation which included looking into the possibility of online reporting for certain information. In response to a question regarding the use of 'Robocop', the Chief Constable explained that this was not something that would be introduced anytime soon.

Following a comment regarding the benefits of introducing average speed cameras along dangerous A roads, the Chief Constable whilst recognising the benefits of using average speed cameras, explained that the current priority was to update existing cameras from wet film to digital film.

The Chairman then thanked the Chief Constable and Police Area Commander for coming to the meeting and answering Members' questions.

37. ANNOUNCEMENTS

a) Chairman's Announcements

The Chairman congratulated Councillor Damian Saunders on being elected as Councillor for Beaconsfield North Ward, at the by-election held on 2 November 2017, and Members welcomed Councillor Saunders to the Council.

The Chairman thanked Kully Tumber, the Council's Democratic and Electoral Services Manager, who will be leaving the Council in a few weeks, for all her hard work and dedication over the last 15 years. Members also expressed their thanks and agreed that she would be greatly missed.

Council (SBDC) - 15 November 2017

The Chairman advised Members of the new fundraising project for the Chairman's Charity which involved working with Buckinghamshire Mind to raise awareness of mental health issues in infant schools across the District.

The Chairman reported on recent functions and events she had attended on behalf of the Council which included:

Engagement	Date
Summer Reception – High Sheriff of Buckinghamshire	20/07/2017
Welcome to Newport Pagnell Civic Service – Mayor & Councillors Newport Pagnell Town Council – Vic Chairman	23/07/2017
Judge & Prize Giving Event – Bucks Vision	08/08/2017
75 th Anniversary and Annual Open Day, Mr Tony Doherty, Swarthmore Care Home	12/08/2017
Official Opening Butterfly House – South Bucks Hospice	05/09/2017
Graduation Ceremony – Bucks New University	07/09/2017
Launch of Resilience Service – Connect Support	12/09/2017
Chiltern & South Bucks Lottery Launch	12/09/2017
Battle of Britain Sunday – Chairman of Wycombe District Council	17/09/2017
Medal Presentation – Iver Schools	20/09/2017
Sir Edward Coke Memorial Lecture – The Stoke Poges Society	21/09/2017
Big Night Out – Action4Youth – Vice Chairman	21/09/2017
Annual Friends & Supports Reception – Heart of Bucks Community Foundation	02/10/2017
Charter Night Celebration – Langley & Iver Rotary Club – Vice Chairman	14/10/2017
Tour of the Battle of Britain Operations Room (The Bunker) at the former RAF Uxbridge – Mayor of Hillingdon	24/10/2017
Reception – South East Reserve Forces' and Cadets' Association	26/10/2017
Maidenhead Bridge Grand Switch On – Royal Borough of Windsor & Maidenhead	01/11/2017
Service of Remembrance – Pinewood Studios	10/11/2017
Annual Remembrance Parade & Commemoration – Royal British Legion Burnham Branch	12/11/2017

b) Announcements from the Leader of the Council

There were no announcements from the Leader of the Council.

c) Announcements from the Head of Paid Service

There were no announcements from the Head of Paid Service.

38. MINUTES

The minutes of the meeting of Full Council held on 19 July 2017 and 19 October 2017 were confirmed and signed by the Chairman.

39. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

40. **QUESTIONS**

No questions had been received under Council Procedure Rule 10.

41. **APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES**

Full Council received a report which updated Members on the appointments made to committees and outside bodies.

RESOLVED that

- 1) the Council appointments to committees and outside bodies which have been made under delegated authority by the Chief Executive in consultation with the Leader of the Council as shown in bold below be noted:

Committees	Conservatives	Independent
<u>Planning Committee (12)</u>	D. Anthony	
	R. Bagge	
	M. Bezzant	
	S. Chhokar	
	T. Egleton	
	B. Gibbs	
	P. Hogan	
	J. Jordan (Vice-Chairman)	
	M. Lewis	
	W. Matthews	
	G. Sandy	
	D. Smith	
	L. Sullivan (reserve) D. Pepler (reserve)	
<u>Licensing Committee (12)</u>	D. Anthony	
	T. Egleton	
		P. Griffin
	P. Hogan	
	J. Jordan	
	M Lewis	
	D. Pepler	
	D. Saunders	
	G. Sandy	
	R. Sangster	
	D. Smith	
	Vacancy	

Council (SBDC) - 15 November 2017

<u>Overview & Scrutiny</u>	M. Bradford (Chairman)	
<u>Committee (8)</u>	P. Bastiman (Vice-Chairman)	
	M. Bezzant	
	D. Dhillon	
	T. Egleton	
	P. Hogan	
	M. Lewis	
	D. Saunders	
<u>Audit Committee (6)</u>	D. Anthony	
		P. Griffin
	L. Hazell	
	G. Hollis	
	P. Hogan	
	R. Sangster	
<u>Joint Staffing Committee (6)</u>	R. Bagge	
	M. Bradford	
	T. Egleton	
	B. Harding	
	N. Naylor	
	L. Sullivan	
<u>Governance and Electoral Arrangements Committee (6)</u>	D. Anthony	
	P. Hogan (Chairman)	
	J. Lowen-Cooper	
	W. Matthews (Vice-Chairman)	
	D. Pepler	
	D. Smith	

Outside Body	Representative[s]	Relevant Portfolio Holder	Officer Contact
Buckinghamshire Armed Forces Covenant Civilian Military Partnership Board	Vacancy	Healthy Communities	Martin Holt
Bucks Health Overview & Scrutiny Committee	Wendy Matthews Trevor Egleton [Deputy]	Healthy Communities	Martin Holt

Council (SBDC) - 15 November 2017

Buckinghamshire Healthcare Trust	David Pepler (observer)	Healthy Communities	Martin Holt
Chilterns Conservation Board	Luisa Sullivan	Environment	Chris Marchant
Denham Aerodrome Consultative Committee	Roger Reed	Environment	Tracy Farrell
Frimley Health NHS Foundation Trust (TBC)	Wendy Matthews (observer)	Healthy Communities	Martin Holt
Slough Social Fund / Bucks Community Foundation	Dev Dhillon	Healthy Communities	Claire Speirs
South East Employers	Barry Harding Vacancy [Deputy]	Leader/Deputy	Bob Smith
Thames Valley Police and Crime Panel	Trevor Egleton	Healthy Communities	Martin Holt

- 2) the Executive appointments which have been made under delegated authority by the Chief Executive in consultation with the Leader of the Council as shown in bold below be noted:

Joint Waste Collection Committee

South Bucks representatives:
 1 x (Cabinet Member) **Luisa Sullivan**
 1 x (Non-Cabinet Member) – Vacancy

Evreham Sports Centre Joint Management Committee

South Bucks representatives: J. Jordan
 P. Kelly (Portfolio Holder)
 R. Sangster

Buckinghamshire County
 Representatives: R. Bagge
 L. Sullivan

The South Buckinghamshire Members Advisory Panel (7)

J. Read, M. Bradford, N. Naylor, T. Egleton, P. Kelly, L. Hazell and R. Bagge

Council (SBDC) - 15 November 2017

Outside Body	Representative[s]	Relevant Portfolio	Officer Contact
Buckinghamshire Advantage	Nick Naylor	Leader	Bob Smith
Buckinghamshire Thames Valley Local Enterprise Partnership	Nick Naylor	Leader	Bob Smith
Bucks Planning Group	John Read	Planning and Economic Development	Andrew Ashcroft (Interim)
Chiltern and South Bucks Strategic Partnership	Nick Naylor Paul Kelly Ralph Bagge Vacancy	Leader	Rachel Prance
Colne Valley Park Community Interest Company	Luisa Sullivan	Environment	Chris Marchant
Country Parks and Green Spaces Liaison Group	Luisa Sullivan	Environment	Chris Marchant
District Council Network	Nick Naylor	Leader	Bob Smith
Evreham Youth Centre Mgt Committee	Paul Kelly	Healthy Communities	Martin Holt
Groundwork South Trust Ltd	Luisa Sullivan	Environment	Simon Gray
Healthy Communities Partnership	Paul Kelly	Healthy Communities	Martin Holt
Heathrow Airport Consultative Committee	John Read	Planning and Economic Development	Tracy Farrell
Local Government Association	Nick Naylor John Read (Deputy)	Leader	Bob Smith
L & Q Shires Neighbourhood Committee	Paul Kelly	Healthy Communities	Michael Veryard
Natural Environment Partnership	Luisa Sullivan	Environment	Chris Marchant
New Denham Minerals Liaison Group	Luisa Sullivan	Environment	Tracy Farrell
Padstones	Paul Kelly Wendy Matthews [Deputy]	Healthy Communities	Michael Veryard
Park Lodge Farm Liaison Committee	Luisa Sullivan	Environment	Tracy Farrell
Pinewood Community Liaison Group	Ralph Bagge Malcolm Bradford Wendy Matthews Luisa Sullivan	Leader	Bob Smith

Council (SBDC) - 15 November 2017

South East England's Council	Ralph Bagge <i>on behalf of Leader</i>	Leader	Bob Smith
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- 3) the appointments to Policy Advisory Groups made by the Leader of the Council in accordance with the Constitution as shown in bold below be noted:

Policy Advisory Group	
<u>Healthy Communities PAG</u>	P Kelly (Portfolio Holder)
	D. Anthony
	P. Bastiman
	M. Bezzant
	W. Matthews
	D. Pepler
<u>Environment PAG</u>	L. Sullivan (Portfolio Holder)
	M. Bradford
	B. Harding
	L. Hazell
	G. Hollis
	J. Lowen-Cooper
<u>Resources PAG</u>	B. Gibbs (Portfolio Holder)
	R. Bagge
	S. Chhokar
	D. Dhillon
	P. Hogan
	J. Jordan
<u>Planning and Economic Development PAG</u>	J. Read (Portfolio Holder)
	G. Hollis
	J. Jordan
	M. Lewis
	G. Sandy
	Vacancy
<u>Customer Services and Business Support PAG</u>	D. Smith (Portfolio Holder)
	M. Bezzant
	T. Egleton
	R. Reed
	D. Saunders
	Vacancy

- 4) the representation on working and information groups in accordance with their respective Terms of Reference as shown in bold below be noted:

HS2 Information Group

South Bucks representatives: N. Naylor
J. Read
L Sullivan

HS2 Steering Group

South Bucks representatives: N. Naylor
J. Read
L Sullivan

Joint Planning Policy Member Reference Group

South Bucks representatives: R. Bagge
B. Gibbs
G. Hollis
J. Jordan
J. Read
W. Matthews

42. **CABINET MEETING**

The Leader, Councillor Naylor, presented the minutes of the meetings of the Cabinet held on 11 September and 7 November 2017.

RESOLVED that the minutes of the 11 September and 7 November 2017 be received.

43. **HOUSING AND PLANNING ACT 2016: IMPACT ON HOUSING ENFORCEMENT POLICY**

At the Cabinet meeting held on 7 November 2017, Cabinet received a report regarding the new provisions of the Housing and Planning Act 2016 and accordingly resolved that:-

- 1) the new provisions of the Housing and Planning Act 2016 be noted;
- 2) authority be delegated to the Head of Healthy Communities to enforce the provisions of the Act and the Scheme of Delegations be amended accordingly;
- 3) the Head of Healthy Communities be authorised to agree the final Housing Enforcement Policy in consultation with the Portfolio Holder, having regard to members' comments and the regulations in respect of Banning Orders, once published.

Council (SBDC) - 15 November 2017

Following Cabinets decision to delegate authority to the Head of Healthy Communities to enforce the provisions of the Act, Full Council were asked to agree that the scheme of delegation in the Constitution be updated to reflect this delegation.

It was moved by Councillor Read, seconded by Councillor Naylor and

RESOLVED that the scheme of delegation in the Constitution be updated to reflect the fact that authority has been delegated to the Head of Healthy Communities to enforce the provisions of the Act.

44. **BROWNFIELD SITES REGISTER**

Full Council received a report which advised Members on new statutory requirements for the Council to prepare and publish a Brownfield Land Register for South Bucks District. Full Council noted that the Portfolio Holder, following the PAG meeting on 7 September 2017, agreed the draft Register for consultation and that the Cabinet had agreed at its meeting on 7 November 2017 to delegate the publication of the final Register, together with any future updates, to the Head of Sustainable Development in consultation with the Portfolio Holder.

Full Council were asked to consider the Cabinet's recommendation that the decision to enter land in Part 2 of the Register be delegated to the Planning Committee and dealt with under the Scheme of Officer Delegations in the same way as planning applications and that the Head of Legal and Democratic Services be authorised to amend the Council's Constitution to reflect the new Brownfield Land Register functions and associated delegations.

It was moved by Councillor Read, seconded by Councillor Naylor and

RESOLVED that

- 1) the decision to enter land in Part 2 of the Register be delegated to the Planning Committee and dealt with under the Scheme of Officer Delegations in the same way as planning applications; and
- 2) the Head of Legal and Democratic Services be authorised to amend the Council's Constitution to reflect the new Brownfield Land Register functions and associated delegations.

45. **AUDIT COMMITTEE**

The minutes of the meeting of the Audit Committee held on 28 September 2017 were presented.

RESOLVED that the minutes of the meeting held on 28 September 2017 be received.

46. **GOVERNANCE & ELECTORAL ARRANGEMENTS COMMITTEE**

The minutes of the meeting of the Governance and Electoral Arrangements Committee held on 18 July and 27 September 2017 were presented.

Council (SBDC) - 15 November 2017

RESOLVED that the minutes of the meetings held on 18 July and 27 September 2017 be received.

47. LICENSING COMMITTEE

Full Council noted that the Licensing Committee meeting which was scheduled for 3 October 2017 was cancelled.

48. OVERVIEW AND SCRUTINY COMMITTEE

The minutes of the meeting of the Overview and Scrutiny Committee held on 16 October 2017 were presented.

With regards to item 18 (Review of Homelessness Management Report), the Chairman of the Overview and Scrutiny Committee thanked Cllr Bastiman (Chairman of the Task and Finish Group), Members of the Task and Finish Group and all the officers involved for the quality of the work produced and for taking the time to address the important issues raised in the review.

RESOLVED that the minutes of the meeting held on 16 October 2017 be received.

49. PLANNING COMMITTEE

The minutes of the meetings of the Planning Committee held on 12 July, 9 August, 6 September and 4 October 2017 were presented.

RESOLVED that the minutes be received.

50. JOINT STAFFING COMMITTEE

The minutes of the meetings of the Joint Staffing Committee held on 11 October 2017 were presented.

RESOLVED that the minutes of the meeting held on 11 October 2017 be received.

51. PAY POLICY STATEMENT 2017/18

The Council was required to publish a pay policy statement each year. Members considered the recommendation of the Joint Staffing Committee meeting held on 11 October 2017 that the Pay Policy Statement 2017/18 be adopted.

It was moved by Councillor Naylor , seconded by Councillor Read and

RESOLVED that the Pay Policy Statement 2017/18 be adopted.

52. MEMBERS' REPORTS

The meeting received the following members reports:

Council (SBDC) - 15 November 2017

- Dr Matthews – Health and Adult Social Care Select Committee – Update July 2017
- Mr Pepler – Meeting of the Buckinghamshire Healthcare Trust held on 26 July 2017.

53. **AMENDMENT TO THE MEMBERS ALLOWANCE SCHEME**

Full Council received a report which asked Members to agree a Special Responsibility Allowance (SRA) for the Chairman of Governance & Electoral Arrangements Committee following consultation with the Independent Remuneration Panel (IRP).

Full Council noted that the IRP had been consulted and had recommended that the appropriate level of SRA would be that formerly paid to the chairman of Personnel Committee and currently paid to the chairman of the Audit Committee. In making this recommendation they noted that chairmanship of Governance & Electoral Arrangements Committee would involve chairing meetings on an ad hoc basis depending on business arising and would not involve any additional statutory responsibilities or a requirement to chair sub-committees/task and finish groups. They considered that these responsibilities could be distinguished from the chairmanship of Planning Committee which meets monthly with a requirement to attend site visits and authorise some regulatory processes; Licensing Committee which includes chairing hearing sub-committees and authorising some regulatory processes and Overview & Scrutiny Committee which includes chairing task and finish groups and a statutory role in respect of urgency procedures. Accordingly the IRP considered the special responsibilities of the chairman of Governance & Electoral Arrangements Committee were more comparable to chairing the former Personnel Committee.

It was moved by Councillor Smith, seconded by Councillor Gibbs and

RESOLVED that having regard to the recommendation of the Independent Remuneration Panel (IRP), the level of Special Responsibility Allowance (SRA) for the Chairman of Governance & Electoral Arrangements Committee be set at £722 which is the level that was formerly paid to the chairman of Personnel Committee and is currently paid to the Chairman of the Audit Committee.

54. **LOCAL LAND CHARGE SERVICE - SHARED SERVICE REVIEW**

Consideration was given to the report arising from the Local Land Charge Service Shared Service Review which was the final shared service review to be considered.

It was moved by Councillor Gibbs, seconded by Councillor Smith and

RESOLVED that

- 1) the business case for sharing a Local Land Charge Service is proven, and that both Councils should proceed to establish a Shared Local Land Charge Service;
- 2) subject to consultation with staff and a formal agreement between the Councils, the services of staff in South Bucks District Council's Local Land Charge Service be put at the disposal of Chiltern District Council under Section 113 of the Local Government Act 1972 so they can work across the two local authority areas; and

Council (SBDC) - 15 November 2017

- 3) the Chief Executive in consultation with the Cabinet Leader and the Head of Legal and Democratic Services be authorised to finalise the terms of any legal documentation required to give effect to resolution 2 above.

55. EXCLUSION OF PUBLIC

RESOLVED that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Part I of Schedule 12A to the Act Paragraphs

- | | |
|-------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Paragraph 1 | Information relating to any individual |
| Paragraph 3 | Information relating to the financial or business affairs of any particular persons (including the authority holding that information). |
| Paragraph 4 | Information relating to any consultation or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter raising between the authority or a Minister of the Crown employees of, or office holders under, the authority. |

The meeting terminated at 7.06 pm